

Dorking Swimming Club



Date of Issue: 1 February 2014 Authorised by: DSC Committee

The purpose of this document is to establish clear rules and guidelines so that all club members, parents/guardians and coaches understand the boundaries within which the club operates.

General Statement of Intent:

It is the club's responsibility to ensure the safety, well-being and discipline of swimmers whilst they are either training or representing Dorking Swimming Club (DSC). It is also the intention of DSC to apply the rules and Code of Conduct equally and fairly to all of its members and staff regardless of gender, sexuality, race, religion, social status or disability. Whilst DSC will enforce its own rules it has a duty to uphold and conform to the rules of the Amateur Swimming Association (ASA), South East Region

Code of Conduct for Parents

Parents are expected to:

1. Complete and return the Medical Information Form as requested by the club and detail any health conditions / concerns relevant to your child on the consent form. Any changes in the state of your child's health should be reported to the coach prior to coaching sessions. Ensure the club has up to date contact details for you and any alternative person.
2. Deliver and collect your child punctually to and from coaching sessions/swim meets. Please inform a member of the committee or coaching staff if there is an unavoidable problem. No child under the age of 13 years shall be permitted to attend a training session without a parent, guardian or caregiver being present. This does NOT include an older sibling, unless that sibling is not swimming and is over the age of 14 years. If it is established by the squad coach that the child under 13 is unaccompanied, that child will not be allowed to swim, and the parents/s will be immediately contacted. If the club changes your child's lane and changing times, please remember the change is to provide appropriate levels of training and enable your child to progress and should be facilitated and encouraged at all times.
3. Ensure your child is properly and adequately attired for the training session/events including all required equipment, i.e. hats, goggles etc.
4. Inform the Coach/Welfare Officer before a session if your child is to be collected early from a coaching session/meet and if so by whom.
5. Encourage your child to obey rules and teach them that they can only do their best.
6. Behave responsibly as a spectator at training / meets and treat swimmers, coaches, committee members and parents of yours and other clubs with due respect meeting the ASA commitment to equality.
7. Ensure you do not use inappropriate language within the club environment.
8. Show appreciation and support your child and all the team members.
9. Ensure your child's needs are met in terms of nutritional needs and listen to advice given from the club coach / nutritionist.
10. Support the club coach and committee appropriately and raise any concerns you have in an appropriate manner. Details of the club Welfare Officer can be found on DSC Website: www.Dorkingswimmingclub.co.uk.
11. Do not enter poolside unless requested to do so or in an emergency. If you wish to have a discussion with the coach check with the club Welfare Officer how this can be arranged.
12. Most of all help your child enjoy the sport and achieve to the best of their ability.

The club will undertake to:

1. Inform you at once if your child is ill and ensure their wellbeing until you are able to collect him / her.
2. Ensure good child safeguarding guidelines are followed at all times to keep your child safe.
3. Ensure all activities are properly supervised / taught / coached and consent is obtained for any activity outside of that previously agreed.

The parent has a right to:

1. Make a complaint to the club if they feel the club or a member of the club is not acting appropriate to ASA / club rules and regulations. Details of how to do this can be obtained from the club Welfare Officer.
2. Make a complaint on behalf of their child to the ASA Office of Judicial Administration.

Sanctions

Minor breaches of the Code of Conduct shall be dealt with by the Head Coach, Team Manager, Chair and/or committee, or a combination of the above. Volunteer coaches should immediately report breaches to the Head Coach or Chair, unless of a minor nature. Sanctions for major breaches and very major breaches will only be enacted with the approval of the committee.

The Head Coach, Team manager and/or the committee has the responsibility and power to enact the following sanctions;

Minor Breaches of the Code of Conduct (defined as but not limited to, the following);

Arriving late for training/team galas; incorrect kit; minor behavioural infractions during training sessions.

Sanctions: VERBAL WARNING, POOLSIDE TIME-OUT (at discretion of volunteer coach)

Major Breaches of the Code of Conduct (defined as but not limited to, the following);

Persistent minor breaches of the Code of Conduct: failure to accompany swimmers under the age of 13 to training sessions; disrespectful behaviour towards other club members (use of language or behaviour likely to cause a member of the club or general public feel undermined or otherwise undervalued); acting in any manner likely to bring the club into disrepute failure of coaches/volunteers to attain highest level of personal and coaching/volunteering standards; smoking/drinking alcohol while on club premises or at club events without permission of parents, guardians, caregivers or coaches; encouraging others to break the Code of Conduct.

Sanctions: A TWO-WEEK SUSPENSION FROM ALL CLUB ACTIVITES (SWIMMING AND SOCIAL), INDEFINITE REMOVAL FROM COACHING/VOLUNTEER TEAM.

NB; if this falls during summer, Christmas or Easter breaks, the suspension will begin on resumption of the normal training schedule.

Very major breaches of the Code of Conduct (defined as but not limited to, the following);

Use of performance enhancing drugs; theft from the club, other DSC members or members of the public while on club premises or at club events; deliberately jeopardising the safety of others; physically/verbally aggressive, abusive or threatening behaviour/language against other swimmers/volunteers/parents of DSC and/or other clubs.

Sanction: EXPULSION FROM THE CLUB.

The list is not exhaustive and can be changed at any time at the discretion of the committee. It is a requirement for the members, swimmers, parents and coaches to adhere to these rules at all times.

Signed:

Date: