



Dorking Swimming Club

'Where Swimmers Come 1st'

DORKING SC MOYCE SPRINTS

(ASA 4SE180604)

Saturday 3 March 2018

Information Sheet and Rules of the Meet

Closing Date: midnight 18th February 2018

MEET LEVEL AFFILIATION

Dorking Swimming Club is affiliated to ASA South East Region. The meet will be held under ASA Laws & technical rules of swimming and these promoter's conditions. A licence for level 4 has been applied for.

VENUE

The competition will be held at Dorking Sports Centre, Reigate Road, Dorking, RH4 1SW. The pool is 25m long with 6 lanes and anti-wave lane ropes. Electronic timing and display will be in operation. Pool depth is 1.8m at the starting end and 1.0m at the shallow end.

AGE GROUPS

Age Groups will be 9yrs, 10yrs, 11yrs, 12yrs, 13yrs, 14yrs, 15yrs, 16yrs and 17+yrs as at midnight on 3rd March 2018. A swimmer may only enter events in his/her age group.

CLUBS

The following clubs have been invited to take part:

Crawley SC
Elmbridge SC
Epsom and District SC
Leatherhead SC
Redhill & Reigate SC
Sutton & Cheam SC

SESSIONS

Doors Open	5.15pm
Warm Up	5.20 pm to 5.55 pm
Competition starts	6.00 pm

Swimmers must register by 5.30pm at the latest. Failure to sign in by the stated time may mean swimmers are unable to swim.

EVENTS

1. Girls 50m freestyle
2. Boys 50m freestyle
3. Girls 50m backstroke
4. Boys 50m backstroke
5. Girls 50m butterfly
6. Boys 50m butterfly
7. Girls 50m breaststroke
8. Boys 50m breaststroke

All events will be swum on the basis of heat declared winners. It is the responsibility of the swimmer to report to the stewarding area in sufficient time for each event.

ENTRIES

All swimmers must be registered with the ASA. Entries submitted without the appropriate ASA registration number will be rejected. **Only swimmers from invited clubs are eligible to enter this competition.**

Entries will open at 7pm on 2nd February 2018. Closing date is **midnight on 18th February 2018**. Entries will be accepted on a **“FIRST-COME, FIRST-SERVED”** basis. The organisers reserve the right to restrict entries and to reject any entry without giving a reason. Fees will only be refunded at the discretion of the Promoter.

Hy-tek will be used to manage the meet. Team entries should be sent electronically to open@dorkingsc.com using Team Manager or Team Manager Lite.

Individual entries will be considered and an application form is available on request from open@dorkingsc.com. Individual entries will incur an administration fee.

The Information Sheet, Rules of the Meet and instructions for electronic entries are posted on www.dorkingsc.com. The submission of entries either electronically or by entry form indicates acceptance of the Meet Rules.

Offers of help from qualified technical officials will be warmly welcomed, please provide details on the entry summary forms.

Please ensure that the electronic entry file, summary entry form, BACS payments, cheque and coach pass requests are received by the closing date of 18th February 2018. No late entries will be accepted.

Summary entry forms and cheques should be sent to:

Philippa Elwell
Woodcroft
Vann Lake Road
Ockley
Surrey
RH5 5JB

ENTRY FEES

Swimmers: **£5** per event.
Individual entries **£6** per event.
Coach Passes: **£5**.

Payments for entries and coaches passes will only be accepted on single cheques made payable to Dorking Swimming Club or by BACS directly to the bank (details below). BACS payments must be confirmed by email to open@dorkingsc.com by the closing date. Personal cheques are only accepted for single entries. No refunds will be given after entries have been submitted.

BACS payments may be made to Dorking SC account at HSBC.
Sort code 40-19-22
Account number 21416669

Adult Spectator entry fee will be £4 per person.

AWARDS

Awards will be made on a heat declared basis for the first to third positions in each age group within the upper limit times. Presentations will not be made. Awards should be collected from the medals table.

STARTS

Coaches and clubs must be responsible for ensuring that all of their swimmers are competent to perform a shallow racing dive to the standards of the ASA competitive starts award. In the event of a competitor overbalancing they should continue with a safe shallow racing dive and not fall into the water. Competitors may start in the water but must advise the referee prior to the start of their heat. Over the top starts may be operated at the discretion of the referee.

WARM UP/SWIM DOWN FACILITIES

All swimmers must be supervised by coaches during the warm ups. No diving is allowed except from the deep end blocks after sprint lanes have been announced. Swimmers and coaches must ensure that they take no action that would endanger themselves or others. Swimmers should swim in the direction indicated by the lane direction cards. Any instructions given by pool lifeguards or others in authority must be obeyed immediately.

There are no swim down facilities. The junior pool is closed throughout the evening and must not be used at all.

TIME TRIALS

On the day any empty lanes after registration may be used for time trialists by Dorking SC swimmers, at a cost of £6 per swim. If there are still empty lanes these may be filled by swimmers from other clubs at a cost of £6 per swim. All swims are at the discretion of the Promoter who may refuse entries without giving a reason. No awards will be made to time trialists, who may be seeded in the slowest heat.

SAFETY

Everyone attending the event must familiarise themselves with the location of the emergency exits, which must be kept clear at all times. Everyone is asked to observe all normal precautions in the pool area and when moving around the Sports Centre, to ensure their own safety and that of others. Anyone observing anything they consider to be a safety hazard must report it to one of the Sports Centre management or the Meet Organiser. Team managers/coaches are responsible for the safety of their swimmers at all times. Swimmers must not leave poolside unless they are wearing clothes and shoes, having dried themselves. Swimmers must not climb out over the end boards but must exit the pool at the sides.

DATA PROTECTION

Swim meet entries and results will be managed via computer and available via the internet. By submitting entries, consent is thereby given, as required under the Data Protection Act 1984, to the holding of personal information on a computer. Personal data, including submitted and recorded times, will be publicly available during the Meet.

BEHAVIOUR

Dorking Swimming Club and Dorking Sports Centre Management reserve the right to remove any person from the pool area whose behaviour is either against the pool rules or the efficient and safe running of the Meet.

SECURITY

Competitors and spectators are advised not to leave their belongings unattended and to ensure that valuables are placed in a locked locker or kept with someone for safekeeping. Lockers are available and take a £1 coin which is returnable. Neither Dorking Swimming Club nor Dorking Sports Centre Management can accept any responsibility for property lost or stolen.

PHOTOGRAPHY

Any images captured must be for personal use only and may not be uploaded onto any social media where they may be viewed by the general public.

It is requested that all mobile phones are switched off or to silent mode during the competition and that there is no flash photography at the start of each race.

GENERAL INFORMATION

The Promoter reserves the right to refuse admission to any competitor/spectator.

No person will be allowed on to the poolside without a pass, except officials. No outdoor shoes may be worn on poolside.

Ample parking for cars and coaches is provided adjacent to the Sports Centre and opposite in the Mole Valley District Council's car park. All car parks are pay and display before 6pm.

QUALIFYING TIMES/ELIGIBILITY

The meet operates upper qualifying times. Swimmers with submitted times faster than the upper limits will be excluded from the competition (fees will not be refunded). There are no lower qualifying times and entries with no time will be accepted.

Upper limits

BOYS

Age	50m free	50m back	50m fly	50m breast
9	38.00	45.00	46.00	52.00
10	36.00	42.00	43.00	48.00
11	34.00	39.00	40.00	44.00
12	32.00	36.00	37.00	41.00
13	30.00	34.00	34.00	38.00
14	28.00	33.00	32.00	37.00
15	27.00	32.00	31.00	36.00
16	26.00	31.00	30.00	35.00
17+	25.00	30.00	29.00	34.00

GIRLS

Age	50m free	50m back	50m fly	50m breast
9	36.00	43.00	44.00	50.00
10	35.00	41.00	41.00	46.00
11	34.00	39.00	39.00	44.00
12	33.00	38.00	38.00	42.00
13	32.00	37.00	37.00	41.00
14	31.00	36.00	36.00	40.00
15	30.00	35.00	35.00	39.00
16	29.00	34.00	34.00	38.00
17+	28.00	33.00	33.00	37.00

Any eventuality, situation or dispute not covered in the above conditions shall be determined by the discretion of the Promoter and/or Dorking Swimming Club Committee.

Philippa Elwell
Promoter
open@dorkingsc.com

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SUMMARY ENTRY FORM

NAME OF CLUB:.....
CONTACT NAME:
TEL NO: EMAIL
TOTAL NUMBER OF BOYS ENTRIES @ £5.00 EACH £
TOTAL NUMBER OF GIRLS ENTRIES @ £5.00 EACH £
TOTAL NUMBER OF COACHES PASSES.....@ £5.00 EACH £
CHEQUE MADE PAYABLE TO: Dorking Swimming Club
OFFICIALS
..... Name, ASA number and level of qualification
..... Name, ASA number and level of qualification

Please return this form along with a summary printout of entries by 18th February 2018 to open@dorkingsc.com or

DSC Open

Philippa Elwell
Woodcroft
Vann Lake Road
Ockley
Surrey
RH5 5JB