



## ***Dorking Swimming Club***

*'Where Swimmers Come 1<sup>st</sup>'*

# **DORKING SC OPEN MEET (ASA 3SExxxxxx)**

## **Sunday 4<sup>th</sup> November 2018**

### **Information Sheet and Rules of the Meet**

Closing Date: midnight 14<sup>th</sup> October 2018

#### **MEET LEVEL AFFILIATION**

Dorking Swimming Club is affiliated to ASA South East Region. The meet will be held under ASA Laws & technical rules of swimming and these promoter's conditions. A licence for level 3 has been applied for.

#### **VENUE**

The competition will be held at Dorking Sports Centre, Reigate Road, Dorking, RH4 1SW. The pool is 25m long with 6 lanes and anti-wave lane ropes. Electronic timing and display will be in operation. Pool depth is 1.8m at the starting end and 1.0m at the shallow end.

#### **AGE GROUPS**

Age Groups will be 9yrs, 10yrs, 11yrs, 12yrs, 13yrs, 14yrs, 15yrs, 16+yrs as at midnight on 4<sup>th</sup> November 2018. A swimmer may only enter events in his/her age group.

#### **SESSIONS**

Session 1:	Doors Open	8.00am
	Warm Up	8.30am – 9.10am
	Competition starts	9.15am

**Swimmers must register by 8.15am at the latest. Failure to sign in by the stated time may mean swimmers are unable to swim.**

Session 2 & 3 Swimmer registration, warm up and session start times to be confirmed once all entries have been received.

**Swimmers must report to the registration desk before the stated time for each session, which will be confirmed in advance of the meet. Failure to sign in by the stated time may mean swimmers are unable to swim.**

## EVENTS

Event	Session 1	Event	Session 2	Event	Session 3
1	Girls 200m Free	7	Girls 200 IM	15	Girls 100 Fly
2	Boys 200m Free	8	Boys 200 IM	16	Boys 100 Fly
3	Girls 50 Fly	9	Girls 50 Back	17	Girls 50 Breast
4	Boys 50 Fly	10	Boys 50 Back	18	Boys 50 Breast
5	Girls 100 Back	11	Girls 100 Breast	19	Girls 100 Free
6	Boys 100 Back	12	Boys 100 Breast	20	Boys 100 Free
		13	Girls 50 Free		
		14	Boys 50 Free		

All events will be swum on the basis of heat declared winners.

It is the responsibility of the swimmer to report to the stewarding area in sufficient time for each event.

## ENTRIES

All swimmers must be registered with the ASA. Entries submitted without the appropriate ASA registration number will be rejected.

Entries will open at 9pm on 7<sup>th</sup> October 2018. Closing date is **midnight on 14<sup>th</sup> October 2018**. Entries will be accepted on a “**FIRST-COME, FIRST-SERVED**” basis. Some events/sessions may become full sooner than others so acceptance into all events applied for cannot therefore be guaranteed.

Hy-tek will be used to manage the meet. Team entries should be sent electronically to [open@dorkingsc.com](mailto:open@dorkingsc.com) using Team Manager or Team Manager Lite. The submission of entries either electronically or by entry form indicates acceptance of the Meet Rules.

Some individual entries will be considered and an application form is available on request from [open@dorkingsc.com](mailto:open@dorkingsc.com). Individual entries will incur an administration fee.

**Please ensure that the electronic entry file, summary entry form, and coach pass requests are received by the closing date of 14<sup>th</sup> October 2018. No late entries will be accepted.**

## ENTRY FEES

Swimmers: **£6** per event.

Individual entries: **£8** per event

Coach Passes: **£15** per day to include refreshments, lunch and official results.

Confirmation of acceptance of entries will be sent via e-mail as soon as possible after the closing date (or once the meet is full) and when processing of applications is complete. **Please do not transfer funds until entries are confirmed as accepted.**

Payments for entries and coaches passes will only be accepted on single cheques made payable to Dorking Swimming Club and sent to the Promoter (address on the Summary Entry Form below) or by BACS directly to Dorking SC account at HSBC, details as follows:

Sort code           40-19-22  
Account number    21416669

BACS payments must be confirmed by email to [open@dorkingsc.com](mailto:open@dorkingsc.com) within 24 hours of confirmation that entries have been accepted. No refunds will be given after entries have been submitted and accepted.

Adult Spectator entry fee will be £4 per session, £7 for 2 sessions or £10 for all day, to include a Meet Programme.

## **AWARDS**

Awards will be made on a heat declared basis for the first to sixth positions in each age group. Presentations will not be made. Awards should be collected from the medals table.

The points will be awarded to the top six placed swimmers in each event by age group as follows:

1<sup>st</sup> – 6 points, 2<sup>nd</sup> – 5 points, 3<sup>rd</sup> – 4 points, 4<sup>th</sup> – 3 points, 5<sup>th</sup> – 2 points, 6<sup>th</sup> – 1 point.

A 'Top Club' shield will be awarded to the visiting club with the most aggregated points. A 'Top Girl' and 'Top Boy' trophy will be awarded to the swimmer with the most accumulated points for this meet. In the event of a tie, the youngest swimmer will be awarded the trophy.

## **OFFICIALS**

We request that each club provides licensed officials to ensure we are able to provide the appropriate number of licensed and qualified officials to meet the license requirements. Offers of help from qualified technical officials will therefore be warmly welcomed. Please provide details on the entry summary forms or contact [open@dorkingsc.com](mailto:open@dorkingsc.com).

## **STARTS**

Coaches and clubs must be responsible for ensuring that all of their swimmers are competent to perform a shallow racing dive to the standards of the ASA competitive starts award. In the event of a competitor overbalancing they should continue with a safe shallow racing dive and not fall into the water. Competitors may start in the water but must advise the referee prior to the start of their heat. Over the top starts may be operated at the discretion of the referee.

## **WARM UP/SWIM DOWN FACILITIES**

All swimmers must be supervised by coaches during the warm ups. No diving is allowed except from the deep end blocks after sprint lanes have been announced. Swimmers and coaches must ensure that they take no action that would endanger themselves or others. Swimmers should swim in the direction indicated by the lane direction cards. Any instructions given by pool lifeguards or others in authority must be obeyed immediately.

There are no swim down facilities. The junior pool is closed throughout the day and must not be used at all.

## **TIME TRIALS**

On the day any empty lanes after registration may be used for time trialists by Dorking SC swimmers, at a cost of £10 per swim. If there are still empty lanes these may be filled by swimmers from other clubs at a cost of £10 per swim. All swims are at the discretion of the Promoter who may refuse entries without giving a reason. No awards will be made to time trialists, who may be seeded in the slowest heat.

## **SAFETY**

Everyone attending the event must familiarise themselves with the location of the emergency exits, which must be kept clear at all times. Everyone is asked to observe all normal precautions in the pool area and when moving around the Sports Centre, to ensure their own safety and that of others. Anyone observing anything they consider to be a safety hazard must report it to one of the Sports Centre management or the Meet Organiser. Team managers/coaches are responsible for the safety of their swimmers at all times. Swimmers must not leave poolside unless they are wearing clothes and shoes, having dried themselves. Swimmers must not climb out over the end boards but must exit the pool at the sides.

## **DATA PROTECTION**

Swim meet entries and results will be managed via computer and available via the internet. By submitting entries, consent is thereby given to the holding of personal information on a computer. Personal data, including submitted and recorded times, will be publicly available during the Meet.

## **BEHAVIOUR**

Dorking Swimming Club and Dorking Sports Centre Management reserve the right to remove any person from the pool area whose behaviour is either against the pool rules or the efficient and safe running of the Meet.

Coaches/team managers are responsible for the conduct of their swimmers.

## **SECURITY**

Competitors and spectators are advised not to leave their belongings unattended and to ensure that valuables are placed in a locked locker or kept with someone for safekeeping. Lockers are available and take a £1 coin which is returnable. Neither Dorking Swimming Club nor Dorking Sports Centre Management can accept any responsibility for property lost or stolen.

## **PHOTOGRAPHY AND MOBILE PHONES**

Any images captured must be for personal use only and may not be uploaded onto any social media where they may be viewed by the general public. If you wish to take photographic or video images you are requested to focus on your own child(ren) as much as possible and avoid including other children in those images. Should you have any concerns about photography or filming, please bring them to the attention of the promoter.

It is requested that all mobile phones are switched off or to silent mode during the competition and that there is no flash photography at the start of each race.

## **GENERAL INFORMATION**

No person will be allowed on to the poolside without a pass, except officials. No outdoor shoes may be worn on poolside. No large bags may be brought on poolside, only a small drawstring type bag will be permitted. Oversized bags must be placed in lockers. Cold drinks and snacks are permitted poolside but all litter must be placed in the rubbish sacks provided.

Swimmers must not go into the spectator area without first drying off and putting on footwear and clothing.

Snacks, drinks etc will be available from the Sport Centre's cafe and vending machines.

Ample free parking for cars and coaches is provided adjacent to the Sports Centre and opposite in the Mole Valley District Council's car park.

## QUALIFYING TIMES/ELIGIBILITY

The meet operates upper qualifying times. Swimmers with submitted times faster than the upper limits will be excluded from the competition (fees will not be refunded). There are no lower qualifying times and entries with no time will be accepted.

Short course entry times should be submitted.

Improved times will not be accepted after the entries have closed and been accepted. Any swimmers who gains a time above the upper limit after their entry has been submitted will not be required to withdraw from that swim.

### Upper limits

#### GIRLS

	9 years	10 years	11 years	12 years	13 years	14 years	15 years	16+ years
50m Free	31.5	30.0	29.0	28.5	27.5	27.0	26.0	25.0
50m Back	37.0	35.5	34.0	32.5	31.5	31.0	30.5	30.0
50m Fly	38.0	36.0	33.5	32.5	31.0	30.0	29.5	28.0
50m Breast	43.0	39.5	38.5	36.5	35.5	34.5	33.5	33.0
100m Free	1.12.0	1.09.0	1.04.0	1.02.0	59.5	59.0	58.0	57.5
100m Back	1.28.0	1.22.0	1.16.0	1.09.0	1.07.0	1.05.5	1.05.0	1.04.0
100m Fly	1.35.0	1.17.0	1.10.5	1.09.5	1.07.0	1.05.0	1.04.5	1.04.0
100m Breast	1.34.0	1.29.0	1.23.5	1.19.0	1.16.0	1.15.5	1.15.0	1.14.5
200m Free	2.40.0	2.29.5	2.21.5	2.14.0	2.09.5	2.07.0	2.06.5	2.05.0
200m IM	2.53.0	2.45.0	2.37.0	2.31.5	2.26.5	2.24.0	2.23.0	2.21.5

## BOYS

	9 years	10 years	11 years	12 years	13 years	14 years	15 years	16+ years
50m Free	31.5	30.5	29.5	27.0	26.5	25.5	24.0	23.0
50m Back	37.0	34.5	33.5	32.0	31.5	28.0	25.0	24.5
50m Fly	38.0	35.0	34.0	32.5	31.5	28.0	27.5	27.0
50m Breast	43.0	40.0	39.0	36.5	34.5	32.5	30.0	29.5
100m Free	1.12.0	1.08.0	1.04.0	1.00.0	56.5	54.5	52.5	51.5
100m Back	1.28.0	1.21.0	1.16.0	1.08.5	1.04.0	1.01.5	1.00.5	59.5
100m Fly	1.35.0	1.27.5	1.20.5	1.08.5	1.04.0	1.01.5	1.00.5	1.00.0
100m Breast	1.34.0	1.27.5	1.21.5	1.18.0	1.12.5	1.10.0	1.07.5	1.07.0
200m Free	2.40.0	2.29.5	2.21.5	2.10.5	2.03.5	1.59.5	1.55.0	1.54.0
200m IM	2.53.0	2.45.5	2.36.5	2.27.0	2.21.0	2.16.0	2.11.5	2.11.0

Any eventuality, situation or dispute not covered in the above conditions shall be determined by the discretion of the Promoter and/or Dorking Swimming Club Committee, subject to ASA Laws, Regulations and the ASA Technical Rules of Racing. We reserve the right to make any changes that may be considered necessary for the smooth running of the meet and do not accept any liability in the event it is necessary to cancel the meet due to circumstances beyond our control.

**Philippa Elwell**  
**Promoter**  
[open@dorkingsc.com](mailto:open@dorkingsc.com)

# **Dorking Swimming Club**

## **DORKING SC OPEN MEET**

**(ASA 3SExxxxxx)**

**Sunday 4<sup>th</sup> November 2018**

### **SUMMARY ENTRY FORM**

NAME OF CLUB:.....		
CONTACT NAME: .....		
TEL NO: .....	EMAIL .....	
TOTAL NUMBER OF BOYS ENTRIES ..... @ £6.00 EACH ..... £ .....		
TOTAL NUMBER OF GIRLS ENTRIES ..... @ £6.00 EACH ..... £ .....		
TOTAL NUMBER OF COACHES PASSES.....@ £15.00 EACH ..... £ .....		
<b>CHEQUE MADE PAYABLE TO: Dorking Swimming Club</b>		
<b>OFFICIALS</b>		
.....		
Name, ASA number and level of qualification		
.....		
Name, ASA number and level of qualification		

Please return this form, along with a summary printout of entries, by 14<sup>th</sup> October 2018 to [open@dorkingsc.com](mailto:open@dorkingsc.com) or

#### **DSC Open**

Philippa Elwell  
Woodcroft  
Vann Lake Road  
Ockley  
Surrey  
RH5 5JB